

# Governance, Audit, Risk Management and Standards Committee **AGENDA**

**DATE:** Tuesday 8 December 2015

**TIME:** 7.30 pm

**VENUE:** Committee Room 5  
Harrow Civic Centre

## **MEMBERSHIP** (Quorum 3)

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**Chair:** Councillor Antonio Weiss

### **Councillors:**

Ghazanfar Ali	Barry Macleod-Cullinane (VC)
Ms Pamela Fitzpatrick	Amir Moshenson
Nitin Parekh	Bharat Thakker

### **Reserve Members:**

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- |                           |                  |
|---------------------------|------------------|
| 1. Adam Swersky           | 1. Kanti Rabadia |
| 2. Jeff Anderson          | 2. Pritesh Patel |
| 3. Kairul Kareema Marikar | 3. Chris Mote    |
| 4. Barry Kendler          |                  |

**Contact:** Alison Atherton, Senior Professional - Democratic Services  
Tel: 020 8424 1266 E-mail: [alison.atherton@harrow.gov.uk](mailto:alison.atherton@harrow.gov.uk)

# AGENDA - PART I

## 1. ATTENDANCE BY RESERVE MEMBERS

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) the meeting notes at the start of the meeting at the item 'Reserves' that the Reserve Member is or will be attending as a reserve;
- (iv) if a Reserve Member whose intention to attend has been noted arrives after the commencement of the meeting, then that Reserve Member can only act as a Member from the start of the next item of business on the agenda after his/her arrival.

## 2. DECLARATIONS OF INTEREST

To receive declarations of disclosable pecuniary or non pecuniary interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Committee;
- (b) all other Members present.

## 3. MINUTES (Pages 5 - 8)

That the minutes of the meeting held on 10 September 2015 be taken as read and signed as a correct record.

## 4. PUBLIC QUESTIONS \*

To receive any public questions received in accordance with Committee Procedure Rule 17 (Part 4B of the Constitution).

Questions will be asked in the order notice of them was received and there be a time limit of 15 minutes.

**[The deadline for receipt of public questions is 3.00 pm, <DATE>. Questions should be sent to [publicquestions@harrow.gov.uk](mailto:publicquestions@harrow.gov.uk)**

**No person may submit more than one question].**

## 5. PETITIONS

To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Committee Procedure Rule 15 (Part 4B of the Constitution).

## 6. DEPUTATIONS

To receive deputations (if any) under the provisions of Committee Procedure Rule 16 (Part 4B) of the Constitution.

**7. REFERENCES FROM COUNCIL AND OTHER COMMITTEES/PANELS**

To receive references from Council and any other Committees or Panels (if any).

**8. TREASURY MANAGEMENT STRATEGY STATEMENT AND ANNUAL INVESTMENT STRATEGY: MID-YEAR REVIEW 2015-16 (Pages 9 - 22)**

Report of the Director of Finance

**9. MINIMUM REVENUE PROVISION POLICY STATEMENT - REVISION (Pages 23 - 30)**

Report of the Director of Finance

**10. INFORMATION REPORT - BUSINESS CONTINUITY/IT DISASTER RECOVERY AND IT DATA CENTRE AUDIT REPORT UPDATE (Pages 31 - 34)**

Report of the Corporate Director Resources and Commercial

**11. INFORMATION REPORT - ANNUAL AUDIT LETTER (Pages 35 - 48)**

Report of the Director of Finance

**12. INFORMATION REPORT - INTERNAL AUDIT AND CORPORATE ANTI-FRAUD UPDATE (Pages 49 - 158)**

Report of the Corporate Director Resources and Commercial

**13. ANY OTHER URGENT BUSINESS**

Which cannot otherwise be dealt with.

**AGENDA - PART II**

**14. INFORMATION REPORT - BUSINESS CONTINUITY/IT DISASTER RECOVERY AND IT DATA CENTRE AUDIT REPORT UPDATE (Pages 159 - 228)**

Appendices to the report of the Corporate Director Resources and Commercial

**\* DATA PROTECTION ACT NOTICE**

The Council will audio record item 4 (Public Questions) and will place the audio recording on the Council's website, which will be accessible to all.

[**Note:** The questions and answers will not be reproduced in the minutes.]